SP-248 (10-1-2017)

FILE NUMBER:

# APPLICATION FOR CONCEALED HANDGUN PERMIT COMMONWEALTH OF VIRGINIA VIRGINIA CODE SECTIONS 18.2-308.02 AND 06

1. FULL LEGAL NAME (ATTACH A SEPARATE LISTING OF ANY ADDITIONAL NAMES YOU MAY HAVE USED OR BEEN KNOWN BY)	2. DATE OF BIRTH (YOU MUS	T BE AT LEAST 21 YEARS OF AGE)	)
FIRST LASTLAST	MONTH DA	Y YEAR	
3. RESIDENTIAL ADDRESS (ATTACH A SEPARATE LISTING OF ALL ADDRESSES WITHIN THE LAST 5 YEAR PERIOD)			
STREET OR RURAL ROUTE COUNTY COUNTY	STA	ATF ZIP	
MAILING ADDRESS (IF DIFFERENT)			
☐ CHECK THIS BOX AND PROVIDE AN EMAIL ADDRESS ABOVE TO REQUEST ELECTRONIC NOTICE	IN ADVANCE OF PERMIT EXPIRAT	ION. ( RESIDENT PERMITS ONLY	Y)
4. PHYSICAL FEATURES	5. SOCIAL SECURITY NUME	BER (OPTIONAL)	
HEIGHT WEIGHT SEX RACE HAIR COLOR EYE COLOR	SEE NOTICE 1 ON PAGE 3		
COARC MARKS TATTOOS REQUIMA CHARACTERISTICS:			
SCARS, MARKS, TATTOOS, PECULIAR CHARACTERISTICS:  6. PLACE OF BIRTH  COUNTRY OF CITIZENSHIP (YOU MUST BE A UNITED STATES CITIZEN OR HAVE LAWFUL PE	RMANENT RESIDENCE	7. TELEPHONE NUMBER	
(LOCALITY/STATE/NATION) NON-CITIZEN APPLICANTS MUST PROVIDE A VALID INS-ISSUED			
UNITED STATES  OTHER: ALIEN REGISTRATION NUMBER:		HOME	_
		OTHER	
8. CHECK YES OR NO FOR EACH OF THE FOLLOWING QUESTIONS			
A. 1. HAVE YOU EVER BEEN CONVICTED OF A FELONY OFFENSE? (INCLUDE <b>FELONY</b> CONVICTIONS OF DRIVING UNDER WHICH YOU WERE CONVICTED AS A JUVENILE, WHICH WOULD HAVE BEEN A FELONY IF COMMITTED BY AN ADULT.  FAILURE TO ACKNOWLEDGE A CONVICTION MAY BE CONSTRUED AS MAKING A MATERIALLY FALSE STATEMENT.	IF YES, COMPLETE FORM 1 PA	RT B PAGE 2.	ON
<ol> <li>HAVE YOU BEEN CONVICTED OF A MISDEMEANOR OFFENSE WITHIN THE FIVE-YEAR PERIOD IMMEDIATELY MISDEMEANOR CONVICTIONS OF DRIVING UNDER THE INFLUENCE. DO NOT INCLUDE TRAFFIC INFRACTIONS OR 46.2 CODE OF VIRGINIA.) IF YES, COMPLETE FORM 1 PART B PAGE 2. FAILURE TO ACKNOWLEDGE A CONVICTION M STATEMENT.</li> </ol>	THOSE MISDEMEANORS SET	FORTH IN TITLE	ОИ
B. HAVE YOU BEEN COMMITTED TO THE CUSTODY OF THE COMMISSIONER OF BEHAVIORAL HEALTH AND DEVELOPMENTAL IF YES, COMPLETE FORM 2 PART A PAGE 2 ( SEE NOTICE 4 PAGE 3)	SERVICES?	□YES □	ON
C. HAVE YOU BEEN ACQUITTED BY REASON OF INSANITY, ADJUDICATED LEGALLY INCOMPETENT, MENTALLY INCAPAC PERSON BY A COURT OF VIRGINIA OR ANY OTHER COURT? IF YES, COMPLETE FORM 2 PART B PAGE 2. (SEE NOTICE	4 PAGE 3)		ON
D. HAVE YOU BEEN INVOLUNTARILY ADMITTED TO A FACILITY OR ORDERED TO MANDATORY OUTPATIENT TREATMENT, ORDETENTION ORDER PURSUANT TO VA. CODE § 37.2-809 WHO LATER AGREED TO VOLUNTARY ADMISSION UNDER VA 2 PAGE 2 AS INDICATED BELOW. (SEE NOTICE 4 PAGE 3)  1. COMPLETE PART C OF FORM 2 PAGE 2 IF INVOLUNTARILY ADMITTED  2. COMPLETE PART D OF FORM 2 PAGE 2 IF ORDERED TO MANDATORY OUTPATIENT TREATMENT  3. COMPLETE PART E OF FORM 2 PAGE 2 IF VOLUNTARILY ADMITTED SUBSEQUENT TO A TEMPORARY DETENTION ORDER			ON
COMPLETE PART E OF FORM 2 PAGE 2 IF VOLUNTARILY ADMITTED SUBSEQUENT TO A TEMPORARY DETENTION ORDER      HAVE YOU RECEIVED MENTAL HEALTH TREATMENT OR SUBSTANCE ABUSE TREATMENT IN A RESIDENTIAL SETTING W.	/ITHIN THE FIVE YEARS PRIOR T	O THE DATE OF YES	
THIS APPLICATION?	THE THE TENTO TRIOR I	0 111E 0/11E 01	
F. ARE YOU THE SUBJECT OF, OR NAMED AS A RESPONDENT IN A RESTRAINING ORDER OR A PROTECTIVE ORDER? AN A MAY BE AN AUTOMATIC DISQUALIFIER IN VIRGINIA. SEE VA. CODE § 18.2-308.1:4.	ACTIVE RESTRAINING OR PROT	ECTIVE ORDER YES	ONE
G. ARE YOU ADDICTED TO, OR AN UNLAWFUL USER OR DISTRIBUTOR OF MARIJUANA OR ANY CONTROLLED SUBSTANCE	?	□YES□	ON
H. ARE YOU AN ALIEN <b>NOT</b> LAWFULLY ADMITTED FOR PERMANENT RESIDENCE IN THE UNITED STATES?		□YES□	JNO
I. HAVE YOU BEEN DISCHARGED FROM THE ARMED FORCES OF THE UNITED STATES UNDER DISHONORABLE CONDITION	NS?		
J. ARE YOU A FUGITIVE FROM JUSTICE?		□YES □	
K. DO YOU HAVE ANY CRIMINAL CHARGE PENDING? IF YES, COMPLETE FORM 1 PART A PAGE 2.		□YES □	
FAILURE TO ACKNOWLEDGE A PENDING CHARGE MAY BE CONSTRUED AS MAKING A MATERIALLY FALSE STATEMENT.			
L. HAVE YOU, WITHIN THE THREE-YEAR PERIOD IMMEDIATELY PRECEDING THE DATE OF THIS APPLICATION, EITHER 1) CRIMINAL OFFENSE AS SET FORTH IN ARTICLE 1 (§ 18.2-247 ET SEQ.) OF CHAPTER 7 OF TITLE 18.2 OR OF A CRIM OR DISTRIBUTION OF MARIJUANA OR ANY CONTROLLED SUBSTANCE UNDER THE LAWS OF VIRGINIA, ANY OTHER UNITED STATES OR ITS TERRITORIES; OR 2) BEEN CHARGED WITH ANY OFFENSE ENUMERATED IN THIS PARAGRAPH THE CASE WERE SUFFICIENT FOR A FINDING OF GUILT AND DISPOSED OF THE CASE PURSUANT TO § 18.2-251 OR SI OTHER STATE, THE DISTRICT OF COLUMBIA, OR THE UNITED STATES OR ITS TERRITORIES? IF YES, COMPLETE FORM	INAL OFFENSE FOR THE ILLEGA STATE, THE DISTRICT OF COL I AND THE TRIAL COURT FOUND UBSTANTIALITY SIMILAR LAW O	AL POSSESSION UMBIA, OR THE THE FACTS OF	ONE
M. DO YOU CURRENTLY HAVE A VALID_RESIDENT CONCEALED HANDGUN PERMIT ISSUED BY A VIRGINIA CIRCUIT COURT?	?	□YES□	ОИГ
IF YES, NAME OF THE CIRCUIT COURT WHICH ISSUED THE PERMIT:	EXPIRATION DATE		
9. ATTACH A PHOTOCOPY OF THE DOCUMENTATION THAT DEMONSTRATES YOUR COMPETENCE WITH A HANDGUN (INITIA	AL PERMITS UNLY).		
I, THE UNDERSIGNED, AFFIRM THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND IN ANY AND COMPLETE TO THE BEST OF MY KNOWLEDGE. THE WILLFUL MAKING OF A FALSE STATEMENT PUNISHABLE IN ACCORDANCE WITH §18.2-434 OF THE CODE OF VIRGINIA. I ALSO AFFIRM AND U HANDGUN PERMIT DOES NOT NECESSARILY ENTITLE ME, THE UNDERSIGNED, TO POSSESS, TRANSPORT	IN THIS APPLICATION COI INDERSTAND THAT THE IS	NSTITUTES PERJURY AND SSUANCE OF A CONCEA	VD IS ALED
Observations of A. III.		-4-	
Signature of Applicant	Da	ate	

# FORM 1

DESCRIBE THE PENDING CRIMINAL CHARGE AGAINS		
	COUNTY, CITY AND STATE OF CHARGE:	
CURRENT STATUS OF CHARGE:		
PART B CONVICTIONS (FOR ADDITIONAL CONVICTIONS, USE A DESCRIBE THE CHARGE FOR WHICH YOU WERE COI		
DATE OF CONVICTION:	COUNTY, CITY AND STATE OF CHARGE:	
	OF RIGHTS THAT INCLUDES YOUR FIREARM RIGHTS? YES NO	
HAVE YOU BEEN CONVICTED / ADJUDICATED OF AN COMMITTED BY AN ADULT?	OFFENSE AS A JUVENILE WHICH WOULD HAVE BEEN A FELONY IF	□YES □NO
IF YES, HAVE YOU COMPLETED A TERM OF SERV STATES? ATTACH SUPPORTING DOCUMENTATION	VICE OF NO LESS THAN TWO YEARS IN THE ARMED FORCES OF THE UNITED ON.	□YES □NO
DID YOU RECEIVE AN HONORABLE DISCHARGE	☐YES ☐NO ☐ NOT APPLICABLE	
	FORM 2	
PART A COMMITMENTS TO THE COMMISSIONER		
	DATE YOU WERE RELEASED FROM CUSTODY:	
NAME OF COURT WHICH ENTERED THE ORDER:		
	CITY, COUNTY, AND STATE)	
HAVE YOUR FIREARM RIGHTS BEEN RESTORED BY A IF YES, HAVE FIVE YEARS ELAPSED SINCE THE DATI IF YES, ATTACH SUPPORTING DOCUMENTATION.		
PART B ADJUDICATION OF LEGAL INCOMPETENT DATE OF ADJUDICATION:	NCE OR MENTAL INCAPACITATION  NAME OF COURT WHICH ENTERED THE ORDER:	
LOCATION OF COURT (INCLUDE STREET ADDRESS,	CITY, COUNTY, AND STATE)	
HAS YOUR COMPETENCY OR CAPACITY HAS BEEN FIF YES, HAVE FIVE YEARS ELAPSED SINCE THE DATE IF YES, ATTACH SUPPORTING DOCUMENTATION.	<u> </u>	
PART C INVOLUNTARY ADMISSIONS DATE INVOLUNTARILY ADMITTED:	DATE RELEASED FROM THIS ADMISSION:	
NAME OF COURT WHICH ENTERED THE ORDER:		
LOCATION OF COURT (INCLUDE STREET ADDRESS,	CITY, COUNTY, AND STATE)	
HAVE YOUR FIREARM RIGHTS BEEN RESTORED BY A IF YES, HAVE FIVE YEARS ELAPSED SINCE THE DATE IF YES, ATTACH SUPPORTING DOCUMENTATION.		
PART D MANDATORY OUTPATIENT TREATMENT DATE ORDERED TO MANDATORY OUTPATIENT TREA		
DATE RELEASED FROM MANDATORY OUTPATIENT T	<u>,</u>	
NAME OF COURT WHICH ENTERED THE ORDER:		
	CITY, COUNTY, AND STATE)	
HAVE YOUR FIREARM RIGHTS BEEN RESTORED BY A IF YES, HAVE FIVE YEARS ELAPSED SINCE THE DATI IF YES, ATTACH SUPPORTING DOCUMENTATION.	A COURT? TYES NO	
PART E VOLUNTARY ADMISSION SUBSEQUENT	TO A TEMPORARY DETENTION ORDER	
DATE OF TEMPORARY DETENTION ORDER (TDO):		
CODE §37.2-805? ☐YES ☐NO IF YES, NAME OF	ON ORDER (TDO), DID YOU SUBSEQUENTLY AGREE TO VOLUNTARY ADMISSIO COURT WHICH ENTERED THE ORDER:	
HAVE YOUR FIREARM RIGHTS BEEN RESTORED BY A IF YES, HAVE FIVE YEARS ELAPSED SINCE THE DATI IF YES, ATTACH SUPPORTING DOCUMENTATION.		

THIS INFORMATION IS PROVIDED PURSUANT TO THE GOVERNMENT DATA COLLECTION AND DISSEMINATION PRACTICES ACT (§ 2.2-3800 ET SEQ). VIRGINIA CODE § 2.2-3800 (c) (10) PROVIDES THAT AN AGENCY SHALL NOT COLLECT PERSONAL INFORMATION EXCEPT AS EXPLICITLY OR IMPLICITLY AUTHORIZED BY LAW. PURSUANT TO VIRGINIA CODE § 2.2-3803 (A), IT IS UNLAWFUL FOR AN AGENCY TO REQUIRE AN INDIVIDUAL TO DISCLOSE OR FURNISH HIS SOCIAL SECURITY NUMBER FOR ANY PURPOSE IN CONNECTION WITH ANY ACTIVITY, OR TO REFUSE ANY SERVICE, PRIVILEGE OR RIGHT TO AN INDIVIDUAL WHOLLY OR PARTLY BECAUSE THE INDIVIDUAL DOES NOT DISCLOSE SUCH NUMBER, UNLESS THE DISCLOSURE OR FURNISHING OF SUCH NUMBER IS SPECIFICALLY REQUIRED BY FEDERAL OR STATE LAW. THE CLERK OF COURT MAY WITHHOLD FROM PUBLIC DISCLOSURE THE SOCIAL SECURITY NUMBER CONTAINED IN A PERMIT APPLICATION IN RESPONSE TO A REQUEST TO INSPECT OR COPY ANY SUCH APPLICATION EXCEPT THAT THE SOCIAL SECURITY NUMBER SHALL NOT BE WITHHELD FROM ANY LAW-ENFORCEMENT OFFICER ACTING IN THE PERFORMANCE OF HIS OFFICIAL DUTIES. THE SOCIAL SECURITY NUMBER IS NOT MADE PART OF ANY PUBLIC RECORD BY THE DEPARTMENT OF STATE POLICE.

NOTICE 2 WHERE TO APPLY

COMPLETED APPLICATIONS FOR **RESIDENT PERMITS** SHALL BE DELIVERED TO THE CIRCUIT COURT OF THE COUNTY OR CITY IN WHICH THE APPLICANT RESIDES. THE APPLICANT SHOULD CONSULT WITH THE COURT AUTHORITIES FOR INSTRUCTION AND GUIDANCE SPECIFIC TO HIS OR HER APPLICATION.

COMPLETED APPLICATIONS FOR **NONRESIDENT PERMITS** SHALL BE FORWARDED TO THE VIRGINIA STATE POLICE, FIREARMS TRANSACTION CENTER, POST OFFICE BOX 85141, RICHMOND, VIRGINIA, 23285-5608, ALONG WITH OTHER DOCUMENTATION AS AUTHORIZED BY STATUTE. SPECIFIC APPLICATION INFORMATION AND INSTRUCTION IS PROVIDED AT THE VIRGINIA STATE POLICE WEB SITE, <u>WWW.VIRGINIATROOPER.ORG/</u>, OR BY TELEPHONE (804) 674-2676.

#### NOTICE 3

#### IF YOUR APPLICATION IS DENIED

VIRGINIA RESIDENT APPLICANTS: (1) UPON DENIAL OF THE APPLICATION, THE CLERK SHALL PROVIDE THE PERSON WITH NOTICE, IN WRITING, OF HIS RIGHT TO AN ORE TENUS HEARING. UPON REQUEST OF THE APPLICANT MADE WITHIN 21 DAYS, THE COURT SHALL PLACE THE MATTER ON THE DOCKET. THE APPLICANT MAY BE REPRESENTED BY COUNSEL, BUT COUNSEL SHALL NOT BE APPOINTED, AND THE RULES OF EVIDENCE SHALL APPLY. THE FINAL ORDER OF THE COURT SHALL INCLUDE THE COURT'S FINDINGS OF FACT AND CONCLUSIONS OF LAW. (2) UPON DENIAL OF AN APPLICATION BY ANY PERSON WHO PREVIOUSLY HELD A CONCEALED HANDGUN PERMIT, THE CLERK SHALL PROVIDE THE PERSON WITH NOTICE, IN WRITING, OF HIS RIGHT TO AN ORE TENUS HEARING. UPON REQUEST OF THE APPLICANT MADE WITHIN 21 DAYS, THE COURT SHALL PLACE THE MATTER ON THE DOCKET. THE APPLICANT MAY BE REPRESENTED BY COUNSEL, BUT COUNSEL SHALL NOT BE APPOINTED, AND THE RULES OF EVIDENCE SHALL APPLY. THE FINAL ORDER OF THE COURT SHALL INCLUDE THE COURT'S FINDINGS OF FACT AND CONCLUSIONS OF LAW. (3) ANY PERSON DENIED A PERMIT TO CARRY A CONCEALED HANDGUN MAY PRESENT A PETITION FOR REVIEW TO THE COURT OF APPEALS. THE PETITION FOR REVIEW SHALL BE FILED WITHIN 60 DAYS OF THE EXPIRATION OF THE TIME FOR REQUESTING AN ORE TENUS HEARING, OR IF AN ORE TENUS HEARING IS REQUESTED, WITHIN 60 DAYS OF THE ENTRY OF THE FINAL ORDER OF THE CIRCUIT COURT FOLLOWING THE HEARING. THE PETITION SHALL BE ACCOMPANIED BY A COPY OF THE ORIGINAL PAPERS FILED IN THE CIRCUIT COURT, INCLUDING A COPY OF THE ORDER OF THE CIRCUIT COURT. INCLUDING A COPY OF THE ORDER OF THE CIRCUIT COURT. INCLUDING ANOTHER PROVISION OF LAW, IF THE DECISION TO DENY THE PERMIT IS REVERSED UPON APPEALS OR JUDGE SHALL BE FINAL. NOTWITHSTANDING ANY OTHER PROVISION OF LAW, IF THE DECISION TO DENY THE PERMIT IS REVERSED UPON APPEAL, TAXABLE COSTS INCURRED BY THE PERSON SHALL BE PAID BY THE COMMONWEALTH. [VIRGINIA CODE SECTION 18.2-308.08]

NONRESIDENT APPLICANTS: YOU MAY CONTACT THE VIRGINIA STATE POLICE, FIREARMS TRANSACTION CENTER (FTC), TO DISCUSS THE INELIGIBLE DETERMINATION AND/OR TO PROVIDE ADDITIONAL INFORMATION DEEMED PERTINENT TO THE FINAL DETERMINATION OF ELIGIBILITY AT (804)674-2676, OR WRITE TO THE FTC AT POST OFFICE BOX 85141, RICHMOND, VIRGINIA 23285-5608, OR EMAIL FIREARMS @VSP.STATE.VA.US. ANY PERSON DENIED A PERMIT FOR INACCURATE OR FALSE INFORMATION MAY NOT REAPPLY FOR A PERIOD OF 12 MONTHS FOLLOWING THE DATE OF FINAL DENIAL DETERMINATION BY THE SUPERINTENDENT.

#### **NOTICE 4**

# COMMITMENTS TO THE COMMISSIONER OF HEALTH AND DEVELOPMENTAL SERVICES

ANY PERSON WHO HAS BEEN ACQUITTED BY REASON OF INSANITY PURSUANT TO §18.2-308.1:1 OR ANY SUBSTANTIALLY SIMILAR LAW OF ANY OTHER JURISDICTION, HAS BEEN ADJUDICATED LEGALLY INCOMPETENT OR MENTALLY INCAPACITATED PURSUANT TO §18.2-308.1:2 OR HAS BEEN INVOLUNTARILY ADMITTED TO A FACILITY OR ORDERED TO MANDATORY OUTPATIENT TREATMENT PURSUANT TO §18.2-308.1:3 OR HAS BEEN THE SUBJECT OF A TEMPORARY DETENTION ORDER UNDER §37.2-809 WHO SUBSEQUENTLY AGREED TO VOLUNTARY ADMISSION UNDER §37.2-805 IS PROHIBITED FROM PURCHASING, POSSESSING OR TRANSPORTING A FIREARM UNLESS HIS OR HER RIGHT TO PURCHASE, POSSESS, OR TRANSPORT A FIREARM HAS BEEN RESTORED BY THE AUTHORITY OF AN APPROPRIATE COURT.

## NOTICE 5

### **USE OF DEADLY OR LETHAL FORCE**

FOR THE PURPOSES OF UNDERSTANDING THE LAW RELATING TO THE USE OF DEADLY AND LETHAL FORCE, PLEASE REFERENCE THE VIRGINIA SUPREME COURT WEBSITE AT http://www.courts.state.va.us/courts/scv/home.html.

		CRIMINAL BACKGROUND INVESTIGATION			
(THIS SPACE FOR LAW ENFORCEMENT USE ONLY)					
YES	NO				
		PENDING CHARGES			
		CONVICTIONS			
IF YES, SEE ATTA	CHMENT(S)				
MONTH DAY	/				
		(THIS SPACE FOR COURT USE ONLY)			
RESIDENT PER	MIT EII E I				
KESIDENI FEK	IVIII FILL I				
CIRCUIT COUR	τ				
APPLICATION (	OF				
ON		_ FOR A VIRGINIA RESIDENT CONCEALED HANDGUN PERMIT IS HEREBY:			
(=)		GRANTED DENIED (SEE EXPLANATION BELOW)			
THE PERMIT AI	PPLICATIO	ON IS DENIED ON THE BASIS OF THE FOLLOWING:			
YOU ARE ENTITLED TO AN ORAL HEARING BEFORE THIS COURT. THE REQUEST FOR A HEARING MUST BE FILED WITH THIS COURT WITHIN TWENTY-ONE DAYS OF DENIAL OF YOUR APPLICATION. SEE NOTICE 3 PAGE 3					
1	,				
MONTH DAY	/				
		(THIS SPACE FOR STATE POLICE USE ONLY)			
NONRESIDENT	PERMIT F	ILE NO.			
APPLICATION (	OF .				
FOR A VIRGINIA	4 NONRES	SIDENT CONCEALED HANDGUN PERMIT IS HEREBY:			
		GRANTED DENIED (SEE EXPLANATION BELOW)			
SEE NOTICE 3 PAGE 3					
SLE NOTICE 3 PAGE 3					
MONTH DAY	/ <u></u> YEAR				

OR DESIGNEE